[MEMBER NAME] [ADDRESS1] [CITY] [ST] [POSTALCD]

Dear [Member Name],

Your request to transfer [PntAmnt] Club Points from your [UseYr] Use Year to the account of [To Member] has been processed. [To Member] also will be notified of the details of this transaction. If you did not authorize the transfer of these Club Points, please contact us immediately at [Team Phone].

If you have questions, please contact your [Team Name] at [Team Phone].

To learn about the many ways to utilize your Club Points for unforgettable holiday experiences, join us for one of our complimentary webinars from the convenience of your home or office. To register to attend, please visit VacationClubLearningCenter.com.

Thank you for the opportunity to be of assistance. We look forward to serving you in the future.

