

July 31, 2018

Dear Marriott's Shadow Ridge Owner:

These minutes are being distributed to Owners as outlined in the Shadow Ridge Master Association, Declaration Article III and Bylaws, Article 6; the Shadow Ridge Condominium Association Bylaws, Article 6 and the Shadow Ridge Timeshare Association Declaration Article IV and Bylaws, Article 6.

Please also consider opting-in to receive mailings required by the Association's governing documents or applicable law via electronic transmission through an email address. Examples of required mailings may include: notices of meetings, financial statements, budgets and amendments to the governing documents.

In order to receive these items by electronic transmission, Owners must first explicitly provide consent (or "opt-in"). Consent to receive required mailings by electronic transmission is effective unless it is revoked at a later time.

To opt-in, log into your Owner account on <https://owners.marriottvacationclub.com>. Click on "Account". Click on "Profile". Click on "Register for Online Document Notification". Click on "Edit Settings".

For questions, please contact my Executive Assistant, Rhett Clements, by telephone at 760-674-2605 or by email at [Rhett.clements@vacationclub.com](mailto:Rhett.clements@vacationclub.com).

Sincerely,

*Matthew Barker*  
General Manager  
Marriott's Shadow Ridge

**Shadow Ridge Master Association  
Shadow Ridge Condominium Association  
Shadow Ridge Timeshare Association**

**Board of Directors Meeting**

**August 3, 2018**

A regular meeting of Shadow Ridge Master Association, Shadow Ridge Condominium Association and Shadow Ridge Timeshare Association Boards of Directors was held concurrently on August 3, 2018, hosted from Marriott's Shadow Ridge, Lakeview Room, 9002 Shadow Ridge Road, Palm Desert, California 92211.

**Present from the Boards of Directors of each Association were:** Richard Hayward, President; Diane Howard, Vice President; Ron Essig, Secretary and Allen McLean, Treasurer

**Absent from the Boards of Directors of each Association was:** J. Sherman Griffone, Director

**Present from Marriott Vacation Club® International, representing the Management Company, were:** Matt Barker, General Manager; Nick Enders, Director of Finance; Michael Wirmel, Director of Engineering; Anjanae Miller, Senior Assistant Controller; Jane Berg, Regional Vice President – West; Scott Wilkerson, Area Director of Finance – West and Rhett Clements, Executive Assistant

**CALL TO ORDER**

Richard Hayward, President of the Associations, called the meetings of Shadow Ridge Master Association, Shadow Ridge Condominium Association and Shadow Ridge Timeshare Association to order at 9:33 a.m., Pacific time.

Overview of Senate Bill Section 4900, est. seq. (Open Meeting Act) of California Civil Code

Mr. Hayward reminded those present of Davis-Stirling Act – Section 4900, et. seq.

Approval to run meetings concurrently

**A motion was made by Diane Howard to conduct the meetings of Shadow Ridge Master Association, Shadow Ridge Condominium Association and Shadow Ridge Timeshare Association concurrently. The motion was seconded by Ron Essig and unanimously carried.**

**ESTABLISHMENT OF QUORUM**

Mr. Hayward announced with a majority of Board Members present, quorum was met for each Association.

**APPOINTMENT OF RECORDING SECRETARY**

Mr. Hayward appointed Rhett Clements to serve as Recording Secretary.

**PROOF OF NOTICE OF BOARDS OF DIRECTORS MEETING**

Notice of Boards of Directors Meeting was emailed to all Board Members on May 28, 2018, as required by each Association's Bylaws.

**APPROVAL OF AGENDA**

**A motion was made by Diane Howard to approve the Agenda as presented. The motion was seconded by Ron Essig and unanimously carried.**

**APPROVAL OF BOARDS OF DIRECTORS MEETING MINUTES**

**A motion was made by Diane Howard to waive the reading of the May 10, 2018 Board Meeting Minutes of Shadow Ridge Master Association, Shadow Ridge Condominium Association and Shadow Ridge Timeshare Association and approve as presented. The motion was seconded by Ron Essig and unanimously carried.**

**RESERVES**

Armstrong Study

Nick Enders presented a review of the Armstrong Study conducted for each Association and outlined minimal changes from the previously reviewed Reserves presented at the November 1, 2017 Board Meeting.

