

April 2019

Dear Marriott's Kauai Lagoons - Kalanipu'u Owner,

The audited 2018 Financial Statements summary for the Kalanipu'u Vacation Owners Association and the Owner Participation Rules for Board of Directors Meetings are enclosed for your review.

If you have any questions, please contact Tracey Kupihea, Director of Finance, via email at [tracey.kupihea@vacationclub.com](mailto:tracey.kupihea@vacationclub.com).

Sincerely,

*Andrew McGovern*

Secretary/Treasurer

Kalanipu'u Vacation Owners Association

Enclosure

Kalanipu'u Vacation Owners Association  
 Summary Report on Audit of Financial Statements  
 For the Year Ended December 31, 2018 and Fiscal Year Ended December 31, 2017

Balance Sheet				
	Operating	Reserve	2018 Total	2017 Total
<b>Assets:</b>				
Cash and Investments	\$ 6,524,436	\$ 3,416,056	\$ 9,940,492	\$ 10,699,777
Other Assets	95,109	(341)	94,768	116,307
Total Assets	\$ 6,619,545	\$ 3,415,715	\$ 10,035,260	\$ 10,816,084
<b>Liabilities and Fund Balances:</b>				
Accrued expenses	\$ 91,007	\$ 25,882	\$ 116,889	\$ 93,746
Other Liabilities	6,260,086	1,020,068	7,280,154	6,646,651
Fund Balances	268,452	2,369,765	2,638,217	4,075,687
Total Liabilities and Fund Balances	\$ 6,619,545	\$ 3,415,715	\$ 10,035,260	\$ 10,816,084

Operating Fund - Income Statement			
		2018 Total	2017 Total
Total Revenues		\$ 5,580,046	\$ 5,620,046
Total Expenses		(6,226,070)	(5,816,812)
Excess (Deficit) of Revenues over Expenses		(646,024)	(196,766)
Fund Balance, Beginning of Year		914,476	1,111,242
Fund Balance, End of Year		\$ 268,452	\$ 914,476

Reserve for Replacement - Income Statement			
		2018 Total	2017 Total
Total Revenues		\$ 1,300,929	\$ 977,713
Total Expenses		(2,092,375)	(330,883)
Excess (Deficit) of Revenues over Expenses		(791,446)	646,830
Fund Balance, Beginning of Year		3,161,211	2,514,381
Fund Balance, End of Year		\$ 2,369,765	\$ 3,161,211

For a complete copy of the audited financial statements, please contact the Director of Finance, Tracey Kupihea, at [Tracey.Kupihea@vacationclub.com](mailto:Tracey.Kupihea@vacationclub.com).  
 Kalanipu'u Vacation Owners Association financial statements were audited by PricewaterhouseCoopers LLP.

**Kalanipu'u Vacation Owners Association  
Board of Directors**

<b>Name/Address</b>	<b>Phone/Fax</b>	<b>Office Held</b>	<b>Term</b>
Charles Baron c/o Marriott's Kauai Lagoons – Kalanipu'u 3325 Holokawelu Way Lihue, HI 96766	Resort Main Phone: 808-241-2067 Resort Main Fax: 808-246-1816	President	2016-2019
Harry Mayo c/o Marriott's Kauai Lagoons – Kalanipu'u 3325 Holokawelu Way Lihue, HI 96766	Resort Main Phone: 808-241-2067 Resort Main Fax: 808-246-1816	Vice President	2018-2021
Andrew McGovern c/o Marriott's Kauai Lagoons – Kalanipu'u 3325 Holokawelu Way Lihue, HI 96766	Resort Main Phone: 808-241-2067 Resort Main Fax: 808-246-1816	Secretary/Treasurer	2017-2020

**Association of Owners of Kalanipu'u Condominium  
Kalanipu'u Vacation Owners Association**

**Owner Participation Rules for Board of Directors Meetings**

**1) Attendance**

- a) Attendance at Board of Directors meetings is open to all Owners of the Association, representatives of the management company, and such other persons who have been specifically invited by the Board.
- b) All meeting attendees must sign-in or otherwise announce themselves as being present at the meeting.

**2) Owners Recognized by Chair/Rights to the Floor**

- a) Once each agenda item has been discussed by the Board (and before a vote is taken), the Chair of the meeting will ask if there are any Owners that would like to discuss or deliberate with respect to the agenda item.
- b) Any Owner wishing to speak shall call out "Mr./Ms. Chairperson" and wait to be recognized by the Chair.
- c) Such participating Owner will first identify him/herself by stating his/her name and unit/interest owned before speaking.
- d) If there are multiple calls for the Chair, the Chair will call on Owners present at the meeting location one at a time and then will call on Owners on the phone one at a time.
- e) Before discussion is concluded on a given agenda item, the Chair will call again for any further discussion; if none, the Chair will call the discussion closed.
- f) After the discussion (and vote, where applicable) on all agenda items, the Chair will ask if there are any Owners that would like to discuss or deliberate with respect to any additional items that are not on the agenda.
- g) Any owners wishing to speak on items not on the agenda shall follow the procedures set forth above in Sections 2(b)-(e) above

**3) Owner Deliberation/Discussion**

- a) An Owner who wishes, and is entitled, to speak may not speak until recognized by the Chair.
- b) Once recognized, the Owner may speak for no more than three (3) minutes on a given agenda item or non-agenda item.
- c) An Owner shall not speak a second time on any matter until all Owners who wish to speak a first time on such matter are recognized by the Chair.
- d) No Owner shall speak more than twice on the same matter, or longer than three (3) minutes per speech, without permission of the Chair.

**4) Amendment of Owner Participation Rules for Board of Director Meetings**

These Owner Participation Rules for Board of Directors Meetings may be amended or otherwise modified at any regular or duly noticed special meeting of the Board, provided that all Owners shall be notified of any changes to these Owner Participation Rules.

**5) Electronic Devices**

Mobile phones and pagers shall be silenced during all Board Meetings. Video cameras and recording equipment, other than those approved in advance by the Chair, shall not be permitted and no recordings shall be made of the meeting.