

September 11, 2018

RE: Notice of Annual Meeting  
Harbour Club Owners' Association, Inc.

Dear Marriott's Harbour Club Owner:

The 2018 Annual Meeting of Harbour Club Owners' Association, Inc., will be held at 3:30 p.m., Eastern time, on October 26, 2018, at Marriott's Harbour Club, Sea Pines Plantation, 144 Lighthouse Road, Hilton Head Island, South Carolina 29928.

The purpose of the meeting is to review the operations of the Association, conduct any other business which may be presented at the meeting and to consider the following:

- Election of two (2) Members to the Board of Directors, each to serve a three-year term

The following Annual Meeting materials are enclosed for your review:

- **Candidate Profiles** of the candidates for election to the Board of Directors
- **Limited Proxy Submission Methods**
- **Limited Proxy**

If you are unable to attend in person, you may submit your Limited Proxy electronically through the internet at [proxyvoting.com/MVCI](http://proxyvoting.com/MVCI) by 11:59 p.m., Eastern time, on October 19, 2018. The internet procedures are designed to authenticate your electronic submission by use of a personal control number found on your Limited Proxy. Or submit your Limited Proxy by marking, signing, and dating your Limited Proxy and returning it in the prepaid envelope to: Proxy Services Corporation, P.O. Box 9001, Brentwood, New York 11717-9804 by October 26, 2018. If you submit your Limited Proxy on the internet, please do not also mail your Limited Proxy.

In connection with updating your records, a **Certificate of Voting** form is included. **If you previously completed and returned a Certificate of Voting form, you do not need to complete the form again unless you wish to designate a new voting member.** If completing the form, please designate one (1) voting member by writing their name on the enclosed form, sign, date and return with your Limited Proxy in the business return envelope provided. Or, you may complete the form electronically by entering the name of your designated voting member, signing and submitting online. Single, individual Owners do not need to complete a form. Please note, completing the Certificate of Voting is different from appointing a proxy holder. See your Limited Proxy for specific instructions on appointing a proxy holder if you are unable to attend the Annual Meeting.

If you have any questions regarding submitting your Limited Proxy electronically, please contact Morrow Sodali by email at [mvci.info@morrowssodali.com](mailto:mvci.info@morrowssodali.com).

If you have any questions about your Limited Proxy or the information enclosed, please contact Birgit Koellner-Gozlan, General Manager, by phone at 843-686-7104 or by email at [Birgit.Koellner@vacationclub.com](mailto:Birgit.Koellner@vacationclub.com).

Whether or not you plan to attend the Annual Meeting, I encourage you to submit your Limited Proxy promptly. If the quorum requirement is not met, the Association will incur an additional expense to re-notice Owners in order to obtain the votes required to hold the Annual Meeting. Your vote and participation are important to the Association.

Sincerely,

*Robert Lauria*

Secretary  
Harbour Club Owners' Association, Inc.

**Harbour Club Owners' Association, Inc.  
2018 Annual Meeting**

**Candidate Profiles**

Candidates listed in alphabetical order

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Name: Marion Dantzler  
Home: McKinney, Texas  
Occupation: Retired, Supply Chain Professional  
Comments: "I have been a Harbour Club owner since its beginning in 1990 and it is our 'Happy Place' where we spend over a month every year. Marriott and the prior boards have done an excellent job keeping Harbour Club updated. As we approach Harbour Club's 30th birthday some major decisions must be made. I want to be part of that process and know that I can be a positive influence on the board of directors. I am originally from Savannah, so I understand the challenges of salt air and water. The work that was performed to our property after the recent hurricanes has been outstanding. However now is the time to move forward with updates to Harbour Club's grounds, exterior and interior while keeping the costs reasonable for the owners. My goal, with your support, is for Harbour Club continue as the best property in Marriott Vacation Club's portfolio."

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Name: John M. Lavelle  
Home: Cincinnati, Ohio  
Occupation: Retired, Construction-Remodeling Contractor  
Comments: "Before retiring, I had been in the construction and remodeling business. With over 20 years' experience in not only remodeling, I also own and have owned several properties that I remodeled, rented, managed, and resold. My experience with remodeling and the expenses involved would be a benefit to the ongoing upkeep of our Harbour Club property. I want to be a part of helping to keep our property the best on the island. Thanks for your consideration."

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Name: James V. Neely  
Home: Denver, Colorado  
Occupation: Retired, Engineering Consultant  
Comments: "I have been a member of the Board since 1997 and Treasurer since 1999. I helped set and implement the investment policies and practices for all Association funds, both Operating and Reserves. I have been actively involved in investing all funds in FDIC-insured instruments so as to maximize fund earnings, in amounts and for time periods consistent with cash flow projections developed by Marriott management in accordance with Board-approved budgets. My management, engineering and quality assurance experience enable me to monitor and evaluate the effectiveness of the management, housekeeping, maintenance, and repair work on our property. I would like to continue my efforts to assure that the Reserve Fund is managed effectively and that it is funded over the years as necessary to adequately cover the costs of the periodic refurbishments necessary to keep our property in top notch condition."

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**Harbour Club Owners' Association, Inc.  
2018 Annual Meeting**

**Candidate Profiles**  
(continued)

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Name: Clif Taylor  
Home: Key West, Florida  
Occupation: Hospitality  
Comments: "I have been involved in hospitality management for 35 years and am currently the senior VP of operations for a Florida Keys management company operating traditional hotels, condominium hotels and a time share property. I can provide a balanced approach to operations and guest satisfaction with an acute awareness of owner accountability. I also live in a managed community so my experience stretches across all facets of Association related business. I am a certified hospitality administrator (CHA) and hold a CAM (Community Association Manager) license in the state of Florida. My wife and I enjoy Harbour Club each year and always look forward to our visit."

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Name: Diane Womack  
Home: Winston-Salem, North Carolina  
Occupation: Management  
Comments: "As a proud Harbour Club Owner for more than 30 years; we purchased our villa in the pre-construction stage and have convinced friends to also purchase Marriott properties. My experience includes management and sales in our family owned business and then successfully supervised and managed a high end apartment community as the resident and business manager. I have served on numerous boards including business, church, service, volunteer and homeowner associations. I would like to continue to assure that our property is managed effectively. If re-elected it would be an honor and privilege to work with the Board of Directors and all Owners in an effort to preserve the value, beauty and comfort of our outstanding property; with the Owners interest foremost to project and enhance our investments."

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### **Limited Proxy Submission Methods**

The accompanying Notice of Annual Meeting describes important issues affecting the Association. To submit your Limited Proxy:

#### 1. By Internet

- a. Log onto [proxyvoting.com/MVCI](http://proxyvoting.com/MVCI), 24 hours a day, seven days a week by the deadline of 11:59 p.m., Eastern time, on October 19, 2018.
- b. Enter the control number that appears on your Limited Proxy.
- c. Follow the simple instructions.

#### 2. By Mail

- a. Mark your selections on the enclosed Limited Proxy.
- b. Date and sign your name exactly as it appears on your Limited Proxy.
- c. If you will not be able to attend the Annual Meeting, please appoint a proxy holder to vote on your behalf. You may appoint the designated proxy holder named on your Limited Proxy, or you may write in the name of another person that you wish to act as your proxy holder. The person you designate must be in attendance at the Annual Meeting for your vote to be counted.
- d. Mail the Limited Proxy in the enclosed postage-paid envelope.

## LIMITED PROXY

### Harbour Club Owners' Association, Inc. 2018 Limited Proxy

Date Signed: \_\_\_\_\_

Voting Member Signature

(X): \_\_\_\_\_

Voting Member Signature

(X): \_\_\_\_\_

**Legal Name:**

**Note: All owners (or the designated voting member, if applicable) must sign and date the Limited Proxy for the vote(s) to be counted. Please sign and return your Limited Proxy on or before October 19, 2018. Please note, however, that votes will be counted if cast in person or otherwise properly received on or before October 26, 2018.**

1. The above signed, as member(s) of **Harbour Club Owners' Association, Inc.**, (the "Association"), do hereby appoint **EITHER** (indicate **only one choice** by filling in the circle at (1) or (2)):
  - (1) **Robert Lemmink**, President of the Association, or any officer or director of the Association in attendance he so designates in his absence; **OR**
  - (2) \_\_\_\_\_  
(Insert name of individual, who **MUST** be in attendance at the Annual Meeting in order for your vote(s) to be counted.)

as my true and lawful attorney-in-fact and proxy holder, revoking all previous proxies, to vote in my place and stead on my behalf, as though I myself were present, with power of substitution, at the **Annual Meeting of Harbour Club Owners' Association, Inc.**, to be held at 3:30 p.m., Eastern time, on October 26, 2018, at Marriott's Harbour Club, Sea Pines Plantation, 144 Lighthouse Road, Hilton Head Island, South Carolina 29928, except that my proxy holder's authority is limited as indicated below.

2. **AGENDA ITEM(S). (FOR YOUR VOTE TO BE COUNTED ON THE FOLLOWING ISSUES, YOU MUST MARK THE CIRCLE(S) PROVIDED BELOW. IF YOU LEAVE ANY ITEM IN THIS SECTION BLANK, YOUR PROXY HOLDER MAY NOT CAST A VOTE ON SUCH ITEM.)**
  - A. Election of two (2) members to the Board of Directors each to serve a three (3) year term. See the Candidate Profiles for a summary of the candidates. Please vote for no more than two (2) candidates. Selection of more than two (2) candidates will invalidate your vote.
    - Marion Dantzler
    - John M. Lavelle
    - James V. Neely
    - Clif Taylor
    - Diane Womack

3. **GENERAL POWERS NON-AGENDA ITEM(S).**

A. You may choose to grant your proxy holder general powers. Please fill in the circle below if you want your proxy holder to vote on other issues which may come up at the meeting and for which a limited proxy is not required.

- I authorize and instruct my proxy holder to use his or her best judgment on all matters which properly come up before the meeting and for which a general power may be used.

**THIS LIMITED PROXY IS REVOCABLE BY THE MEMBER IN ACCORDANCE WITH THE BYLAWS OF THE ASSOCIATION AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT THEREOF. IN NO EVENT IS THIS LIMITED PROXY VALID FOR MORE THAN ELEVEN (11) MONTHS.**

Owner ID/Villa/Week:

**CERTIFICATE OF VOTING MEMBER – INDIVIDUALS**

[This Certificate of Voting Member (Individuals) form should only be used for those Interests owned by multiple individuals. Partnerships, corporations, trusts, limited liability companies and other entity owners shall use the Certificate of Voting Member (Entity) form on page 2.]

The undersigned, being the owners (“each, an “Owner” and, collectively, the “Owners”), of ownership interest(s) (each, an “Interest”), in the program or property known as **Marriott’s Harbour Club** which is managed and administered by **Harbour Club Owners’ Association, Inc.** (the “Association”), hereby designate the below-listed individual as the “Voting Member” to cast the vote, on Owners’ behalf, for each such Interest, in all matters pertaining to the Association, until this Certificate of Voting Member is revoked or suspended by written instrument executed by the Owners.

Each Owner hereby acknowledges and agrees that the execution and delivery of this Certificate of Voting Member shall automatically revoke, and shall entirely replace and supersede, any voting certificate(s) executed by the Owners relating to the Association prior to the dates set forth below.

In designating a Voting Member, all Owners must sign below.

**VOTING MEMBER**

\_\_\_\_\_ (type or print one (1) name; Voting Member must be on Deed)

**OWNERS:**

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Owner ID/Villa/Week:

**CERTIFICATE OF VOTING MEMBER - ENTITY**

[This Certificate of Voting Member (Entity) form should only be used for Interests owned by entities (e.g. partnerships, corporations, trusts, limited liability companies). For Interests owned by multiple individuals, please use the Certificate of Voting Member (Individuals) form on page 1.]

The undersigned, being the owner (the "Owner"), of ownership interest(s) in the program or property known as **Marriott's Harbour Club** which is managed and administered by **Harbour Club Owners' Association, Inc.** (the "Association"), hereby designates the below-listed individual as the "Voting Member" to cast the vote, on Owner's behalf, until this Certificate of Voting Member is revoked or suspended by written instrument executed by Owner.

Owner hereby acknowledges and agrees that the execution and delivery of this Certificate of Voting Member shall automatically revoke, and shall entirely replace and supersede, any voting certificate(s) executed by Owner for the Association prior to the date set forth below.

By the execution of this Certificate of Voting Member in the space provided below, the individual signing this Certificate of Voting Member, on behalf of Owner, represents that he/she is authorized to sign this Certificate of Voting Member on behalf of the Owner.

**VOTING MEMBER**

\_\_\_\_\_  
(type or print one (1) name)

**ENTITY OWNER LEGAL NAME:**

Signed By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

As its (choose one):

President Vice President General Partner Other \_\_\_\_\_

Date: \_\_\_\_\_

**ATTEST:**

(Attest not required if entity is a Trust)

Signed By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

As its (choose one):

Secretary Assistant Secretary