



MVCI Services DAC  
4700 Cork Airport Business Park  
Kinsale Road  
Cork, Republic of Ireland T12XE1E

[LABEL NAME]  
[ADDRESS1]  
[ADDRESS2]  
[CITY], [STATE] [ZIP]  
[COUNTRY]

January 3, 2018

**Dear [Label Name],**

Our records indicate that you have enrolled in the ebilling program for your annual maintenance fees. However, when we recently sent you an email notice advising that your [Resort] maintenance fee invoice and other related documents are now available for viewing online, the message was returned to us as undeliverable. Please visit [MarriottVacationClub.com](http://MarriottVacationClub.com) to view your invoice and update the email address you've designated to receive your ebill statement for future communications.

We believe timeshare ownership should be hassle-free. So to make it more convenient to pay your annual maintenance fees we offer an online payment option that is available 24 hours a day, 7 days a week. This enables you to pay your fees with just a few simple keystrokes.

Please refer to your 2019 maintenance fee invoice online in order to make arrangements for your payment prior to the due date. If you would like to pay your fees by phone, please contact a Financial Services Representative at +353 (0) 21 730 44 44 or Toll Free at 00 800 8855 6677.

Sincerely,

Marriott Resorts Hospitality Corporation

[Owner ID]